

ANNOUNCEMENT OF COURSES

Course Identification

A course identification is comprised of the course discipline name or abbreviated name and course number (for example, CJ V01). All course numbers for Ventura College will have a leading V (for Ventura) preceding the actual course number. Courses numbered 1 (one) through 9 (nine) will also have a leading zero preceding the actual number. Sometimes an alphabetic character is appended to the course identification (for example, ART V12A).

Courses requiring a year (two semesters) in which to complete the full offering may be designated by number and letter (for example, BUS V01A-V01B). The A section of the course is usually offered in the fall semester with the B section following in the spring; however, some year-sequence courses begin in the spring semester.

The alphabetical designation in the course identification may also be used to designate the related topics of a year-long course (for example, HIST V18A-V18B); in this instance, the A course would not be a prerequisite to the B course and/or subsequent courses.

Semester Unit Credit

The semester unit credit of the course is shown by a number(s) following the title of the course. As defined elsewhere, the semester unit is based on three hours of workstudy; one lecture hour with two attendant hours of preparation or three hours of laboratory activity requiring special facilities or equipment.

Most courses have fixed units; some have variable units. The unit value of each variable-unit course will be specified in the Schedule of Classes each term. In certain instances, to best serve students in summer term and in evening classes, the hours of instruction in some courses may be reduced and credit reduced proportionately.

Course Prerequisites, Corequisites and Recommended Preparation

A course prerequisite states the preparation required to successfully complete a particular course. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course. For example, a student enrolling in general chemistry is likely to have grave difficulty without adequate preparation in algebra.

A course corequisite states the course or courses in which a student must be concurrently enrolled. A corequisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed in the course.

Recommended preparation states the preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students are not required to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, corequisites or recommended preparation are specified within course descriptions announced in this Catalog; they are also specified in the Schedule of Classes. A course has no prerequisites or corequisites unless so designated. Students must have satisfied the prerequisite and/or corequisite requirements for all courses in which they enroll.

CHALLENGING A PREREQUISITE OR COREQUISITE: It is recognized that students may have preparation equivalent to the stated prerequisites or corequisites or may wish to challenge a prerequisite or corequisite as allowed by state law. The Petition for Challenging a Prerequisite or Corequisite is available in the Counseling Office. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of the grounds under which a challenge may be pursued:

1. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available (student educational plan must be on file).
2. The prerequisite or corequisite is not valid because it is not necessary for success in the course for which it is required (student documentation required).
3. The prerequisite or corequisite is unlawfully discriminatory or is being applied in an unlawfully discriminatory manner (student documentation required).
4. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite or corequisite (student documentation required).

Field Trips

Field trips are required activities for a number of courses in the College curriculum. For any such courses, it is intended that they be clearly identified in the College Catalog and the Schedule of Classes. For other courses, a field trip or an off-campus activity may be optional for the students enrolled.

According to policy adopted by the College District's governing board, all persons making any type of field trip or excursion shall be deemed to have waived all claims for injury, accident, illness, or death during, or by reason of, the field trip or excursion.

The College assumes no liability for students' personal property. This includes course or related College activities, on campus, at off-campus facilities, and college-sponsored field trips.

Course Repetition

A statement following the course description noting the repeat capability of a course will specify the maximum credit permitted for the designated course. The repeat capability will be expressed in maximum units and/or in total times the course may be taken. The absence of a repeat capability statement is always intended to designate a course which may be taken one time only.

Co-designated Courses

The college offers some of its courses as co-designated or cross-listed between two or more disciplines. Where this occurs, all aspects of the co-designated courses are identical, except the course identifier (course discipline abbreviation) and possibly the course numbers and/or alpha characters following the discipline abbreviation, which may be identical or may differ. All other aspects are the same (title, units, hours, description, repeat capability, transferability, etc.). These courses are identified in the announcement of courses section of the catalog. Courses which are codesignated or cross-referenced are identified by the phrase "Same as . . ."

Courses Offered on a Credit/No Credit Basis Only

The following courses will be offered only for credit/no credit; no letter grade will be awarded: **ACT** V01, V02, V03, V04, V05, V10, V12, V88; **ANAT** V01S; **ANPH** V01S; **ARCH** V95, V96; **AUTO** V45, V95, V96; **BIOL** V01S, V20S, V29S, V31S, V32, V60A-V60Z, V95, V96; **BUS** V11, V12, V95, V96; **BIS** V50, V53, V55A, V55B, V56A, V56B, V71A, V71B, V71C, V73, V76A, V76B, V77A, V77B; **CD** V60D, V60E, V60F, V95, V96; **CS** V95, V96; **CT** V95, V96; **CJ** V16, V40, V41, V42, V60A, V60C, V60E, V60G, V81, V85, V86, V92, V95, V96; **DS** V10, V88; **DRFT** V51, V99; **EAC** V14, V32, V33, V95, V96; **ENGL** V03, V04A, V04B, V09, V133, V134, V135, V136A, V136B; **ESL** V01, V02, V03, V04, V05, V06, V07, V08, V09, V12, V14, V15, V16, V88; **FREN** V71, V72, V73, V74; **GEOG** V24, V95, V96; **GW** V01A, V01G, V02A, V02B, V02Q, V02T, V02X, V88, V89, V90; **HS** V12, V95, V96; **HIST** V01S, V04BS; **HEC** V95, V96; **HUM** V15; **IDS** V60A-V60Z, V72; **INTR** V95, V96; **JOUR** V31, V95, V96; **LDR** V88, V89; **LS** V01L, V04, V19, V24; **MATH** V03S, V20S, V21AS, V21BS, V21CS, V24S, V44S; **MICR** V01S; **MM** V95, V96; **NS** V15, V75, V76A, V76B, V76C, V76D, V77, V80, V83A, V83B, V84A, V84B, V85, V95, V96; **PM** V95; **PE** V95, V96; **PHSO** V01S; **POLS** V01S; **V60Z**; **PSY** V04S; **SOC** V95, V96; **WS** V95, V96; **WEL** V95, V96; **WEXP** V95, V96.

Workshop series V88 & V89 courses not indicated above are credit/no credit **or** graded as designated in the Schedule of Classes.

Courses Not Applicable For Degree Credit

The College offers selected courses which are not applicable for degree credit. Students enrolled in the courses noted below will receive unit credit and will be awarded an academic record symbol on transcripts as defined in the academic policy section of this catalog. However, the units earned in these courses will not apply toward certificates of completion, certificates of achievement, or associate degrees. The following courses are not applicable for degree credit: **ACT** V01, V02, V03, V04, V05, V10, V12, V88; **ANAT** V01S; **ANPH** V01S; **BIOL** V01S, V20S, V29S, V31S; **CD** V60D, V60E, V60F; **DS** V10; **DRFT** V99; **EAC** V14; **ENGL** V03, V04A, V04B, V07, V08A, V08B; **ESL** V01, V02, V03, V04, V05, V06, V07, V08, V09, V12, V14, V15, V16, V33, V34A, V34B, V40, V88; **HS** V12; **HIST** V01S, V04BS; **HUM** V15; **IDS** V11, V12, V60A-V60Z; **LS** V01, V01L, V02, V03A, V03B, V03C, V04, V05, V07, V08, V09, V10, V11, V14, V19, V24, V25, V88; **MATH** V03S, V09, V10, V20S, V21AS, V21BS, V21CS, V24S, V44S; **MICR** V01S; **NS** V75, V80, V84A, V84B, V85; **PHSO** V01S; **POLS** V01S; **PSY** V04S; **SS** V01, V02.

Workshop series V88 & V89 courses not indicated above are offered for associate degree credit **or** are not applicable for degree credit as designated in the Schedule of Classes.

Transfer Course Identification

Courses offered by Ventura College provide a wide selection of curricula that meet the requirements for most university majors. To assist students in planning their programs of study, all credit courses offered by Ventura College are classified as follows:

1. No notation of transfer credit following the course description indicates that the course is not designed to transfer to public (and most independent) four-year colleges or universities.

2. The notation of **transfer credit** after the course description is followed by the abbreviation **CSU** meaning that the course will transfer to any of the 23 campuses of the California State University (Northridge, Cal Poly, etc.) and/or is followed by the abbreviation **UC** meaning that the course will transfer to any of the 10 campuses of the University of California (Santa Barbara, UCLA, etc.)
3. The notation of **credit limitations** following the transfer credit statement indicates that one or more public four-year institutions impose some kind of limitation on the course. In this case, consult your counselor concerning the transferability of the course.
4. The notation of **transfer credit** is defined to mean that the course is acceptable for unit credit for admissions purposes and for credit towards a baccalaureate degree only. Students interested in the applicability of particular courses for use in satisfaction of major preparation requirements and/or general education requirements are advised to consult the transfer information section of the Catalog and a Ventura College counselor.
5. The notation of **CAN** following the transfer credit statement designates a California Articulation Number. The CAN system provides a cross-reference number or course identification for courses which are acceptable "in lieu of" comparable courses at participating California colleges and universities. These courses will be acceptable as equivalent in content and scope to identically designated CAN courses at transfer institutions and will satisfy comparable degree requirements at all participating campuses in California.

Additional transfer information is available from the Counseling Office, the Transfer Center, or the ASSIST Web site: www.assist.org

Offering of Courses as Described in the Catalog

Occasionally there may be changes concerning course numbers, titles, units of credit, prerequisites, hours, or course descriptions made after publication of the Catalog. Efforts will be made through the Schedules of Classes, public media, and at the time of registration, to notify students of any changes other than as described in the Catalog.

All degree applicable courses listed in the Catalog meet major, general education, or elective credit requirements for approved degree or certificate programs.

The College will make every effort to regularly offer each of the credit courses listed under the announcement of courses. "Regularly offered" shall mean a frequency of not less than once in two years. The student who plans to satisfy the requirements for a particular academic goal -- such as a Certificate of Achievement, an Associate Degree, and/or the completion of courses necessary to prepare for transfer into a baccalaureate major -- must carefully plan a program of study to complete all requirements in a timely fashion. The student may consult with appropriate instructional divisions to determine the frequency of course offerings.

Offering of Courses as Listed in the Schedule of Classes

The College reserves the right to cancel any course section scheduled for any term if enrollment is insufficient. Courses may be scheduled off-campus in Ventura, Fillmore, Ojai, Piru, Santa Paula, and other locations as noted in the Schedule of Classes.

Course Discipline Abbreviations

Course disciplines listed below are a regular part of the established curriculum. The current Schedule of Classes should be consulted to determine the availability of specific courses offered within the disciplines noted.

The designation for course identification comprises an abbreviated discipline title followed by alphanumeric characters. The College uses the following discipline title abbreviations:

AG-Agriculture	HIST-History
AES-American Ethnic Studies	HEC-Home Economics
ANAT-Anatomy	HUM-Humanities
ANPH-Anatomy/Physiology	IDS-Interdisciplinary Studies
ANTH-Anthropology	INTR-Internship
ARCH-Architecture	ITAL-Italian
ART-Art	JAPN-Japanese
AAS-Asian American Studies	JOUR-Journalism
ACT- Assistive Computer Technology	LDR-Leadership
AST-Astronomy	LS-Learning Skills
AUTO-Automotive	LIB-Library Instruction
BIOL-Biology	MT-Manufacturing Technology
BUS-Business	MATH-Mathematics
BIS-Business Information Systems	MICR-Microbiology
CHEM-Chemistry	MM-Multimedia
CHST-Chicano Studies	MUS-Music
CD-Child Development	NS-Nursing Science
CS-Computer Science	PM-Paramedic
CT-Construction Technology	PHIL-Philosophy
CJ-Criminal Justice	PHOT-Photography
DANC-Dance	PE-Physical Education
DS-Developmental Studies	PHSC-Physical Science
DRFT-Drafting	PHYS-Physics
ECON-Economics	PHSO-Physiology
EDU-Education	POLS-Political Science
EAC-Educational Assistance Center	PSY-Psychology
EMT-Emergency Medical Technology	RE-Real Estate
ENGR-Engineering	REC-Recreation
ENGL-English	SL-Sign Language
ESL-English as a Second Language	SOC-Sociology
FDM-Fashion Design and Merchandising	SPAN-Spanish
FREN-French	SPCH-Speech
GEOG-Geography	SS-Study Skills
GEOL-Geology	SUP-Supervision
GERM-German	THA-Theatre Arts
GW-Guidance Workshops	WS-Water Science
HED-Health Education	WEL-Welding
HS-Health Science	WEXP-Work Experience



Nursing Graduates are ready to serve.