

# INSTRUCTIONAL SUPPORT SERVICES

## **Educational Assistance Center (EAC) Disabled Students Programs and Services**

The Educational Assistance Center (EAC) promotes the educational and vocational potential of students with disabilities by enhancing their total integration into the mainstream of college life. The EAC is located in the FL building.

Students with learning, visual, hearing, speech, mobility, and psychological disabilities, as well as acquired brain injury and other health impairments, are eligible to apply for the support services or instruction needed to fully participate in the educational process.

These special services include: one-stop registration assistance, assessment of learning problems, sign language interpreters, notetaking, readers, transcribers, tutors, mobility assistance, job development and placement, specialized counseling, handicapped parking, alternative testing, alternate media, assistive computer technology and other assistive devices. Instruction is available in job-seeking skills, visual impairments, adaptive P.E., learning skills, and assistive computer technology. Classroom instructional materials and college publications are available on request in alternate formats. For assistance, call (805) 654-6300.

## **Foreign Language Lab**

The Language Lab is now located in the 360 station Learning Center computer lab on the first floor of the new LRC building. The lab contains various interactive programs to aide the foreign language student in his/her language acquisition experience.

## **Internet Café**

The College has provided a new Internet Café in Building B, the Campus Center, by the Canon Copy Center. There are 18 computer stations, with Internet access and printing capability. An Internet Café is also located at the East Campus in Santa Paula. Students may use the stations at either location to apply to the College and for financial aid, register for classes, surf the Internet, do homework, access their e-mail and do research. All usage must comply with the "use of the Internet" policy set forth on page 26 of this College Catalog.

## **Learning Center**

For more information, call 654-6320. Located on the first floor of the LRC building, the Learning Center functions both as an open-access computer lab which students can use on a drop-in basis for their college related work and as a lab for classroom instruction for English, Reading, foreign language, learning skills and nursing. PCs and Macintosh computers are available with software for Internet access, word processing, textbook related materials, and specialized reading and writing programs. The Center is located on the second floor of the F building. Hours will be as posted. For more information, call (805) 654-6320.

A Learning Center is also located at the East Campus in Santa Paula. Students may use the Centers at either site. Please call 525-7136 for hours of operation for the East Campus Learning Resource Center.

## **Library**

The Library's mission is to promote learning through serving as a resource for education, research, information, continuing education, fulfilling intellectual curiosity and promoting student retention. The Library functions as a resource laboratory for classes developing term papers, speeches, and other classroom assignments. The collection consists of 66,156 volumes, 340 periodical titles and 309 microfilm titles. The Library also offers several online "full text" electronic resources such as: **Proquest**, which offers access to 2300 periodical titles and 5 newspaper titles online; and several other online research databases.

The Library is located on the second floor of the new Library and Learning Resources Center. The Library's collection consists of 66,156 volumes, 340 periodical titles, 309 microfilm titles, and several online "full text" electronic databases. The Library functions as a resource laboratory for classroom assignments and as a study area with eight group study rooms, quiet study areas, and a large ocean view reading room. Public access catalog stations are located throughout areas in the library for research. Students may log on to the library's online catalog and full-text databases through the Internet at [www.venturacollege.net](http://www.venturacollege.net). Click on the Library button. Students should first see a Librarian for instruction on how to use the databases.

The Library also functions as a teaching facility as the librarians instruct students and community patrons on the use of the Library and its resources. The librarians offer orientation tours, a one-unit, self-paced library course, and individual Internet instruction.

A branch of the Ventura College Library is located in Santa Paula at the East Campus. All library services available at the main campus library, including book borrowing and return, are available at the East Campus branch. For more information, call (805) 654-6482 for the main campus library and (805) 525-7136 for the East Campus branch library.

## **Math Center**

The Math Center is staffed by instructors and tutors, and serves the students in three capacities: (1) individualized instruction is available for MATH V09 (Beginning Mathematics); (2) drop-in tutoring is available for all math courses; (3) the Center provides an environment for group study with the security of instructors and tutors nearby, should the group need assistance. The Math Center is located in SCI-225.

## **Tutoring**

The Tutoring Center is located in the first floor of the Library and Learning Resources Center. The Tutoring Center provides free drop-in, group, and individual tutorial services to students enrolled in Ventura College classes. Tutors are Ventura College students who have been recommended by their instructors to assist students with their classes or volunteers from the community, many of whom are retired faculty.

Besides helping students with course content, tutors clarify instructions for assignment, help brainstorm ideas for papers and projects, and teach strategies for effective study and exam preparation. For more information, please call (805) 648-8926. Tutoring is also available at the East Campus in Santa Paula. All college students may use the Tutoring Centers at either site. Please call 525-7136 for more information about tutoring at the East Campus.



*Mariachi's celebrate Cesar Chavez Day on campus*